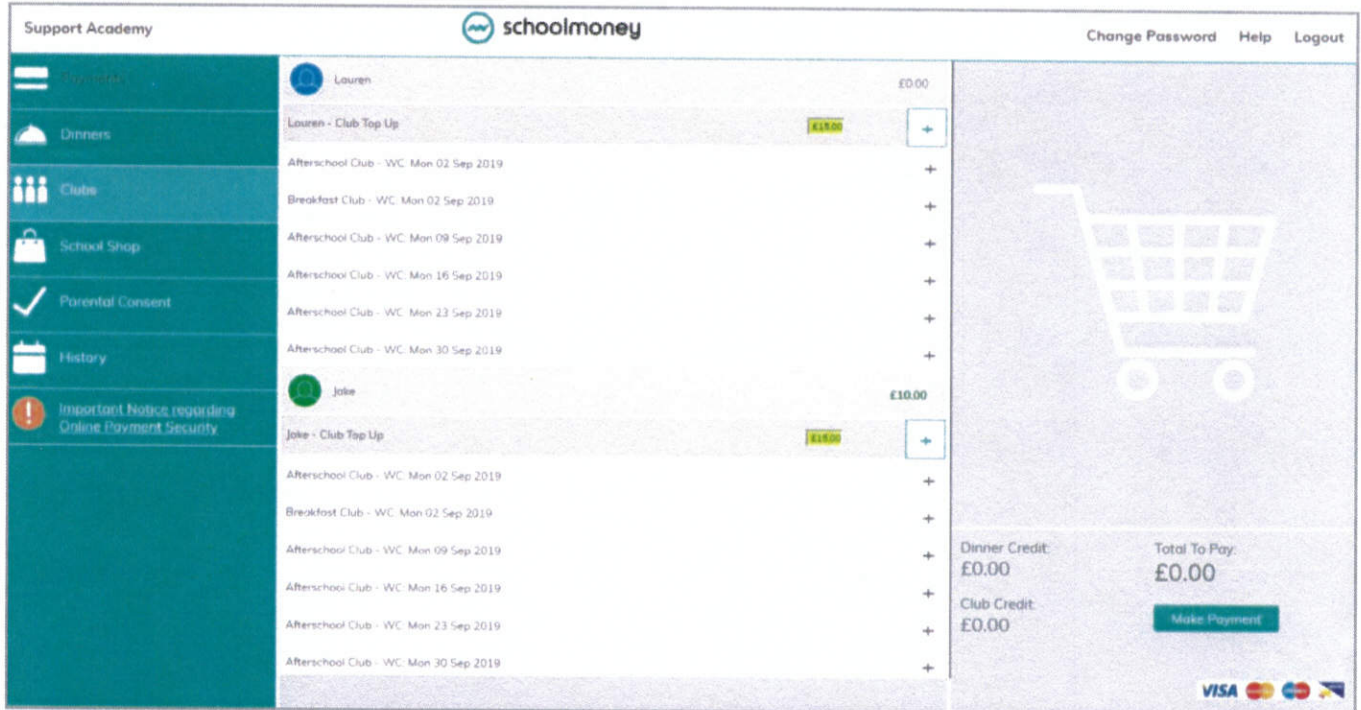


4. Clubs

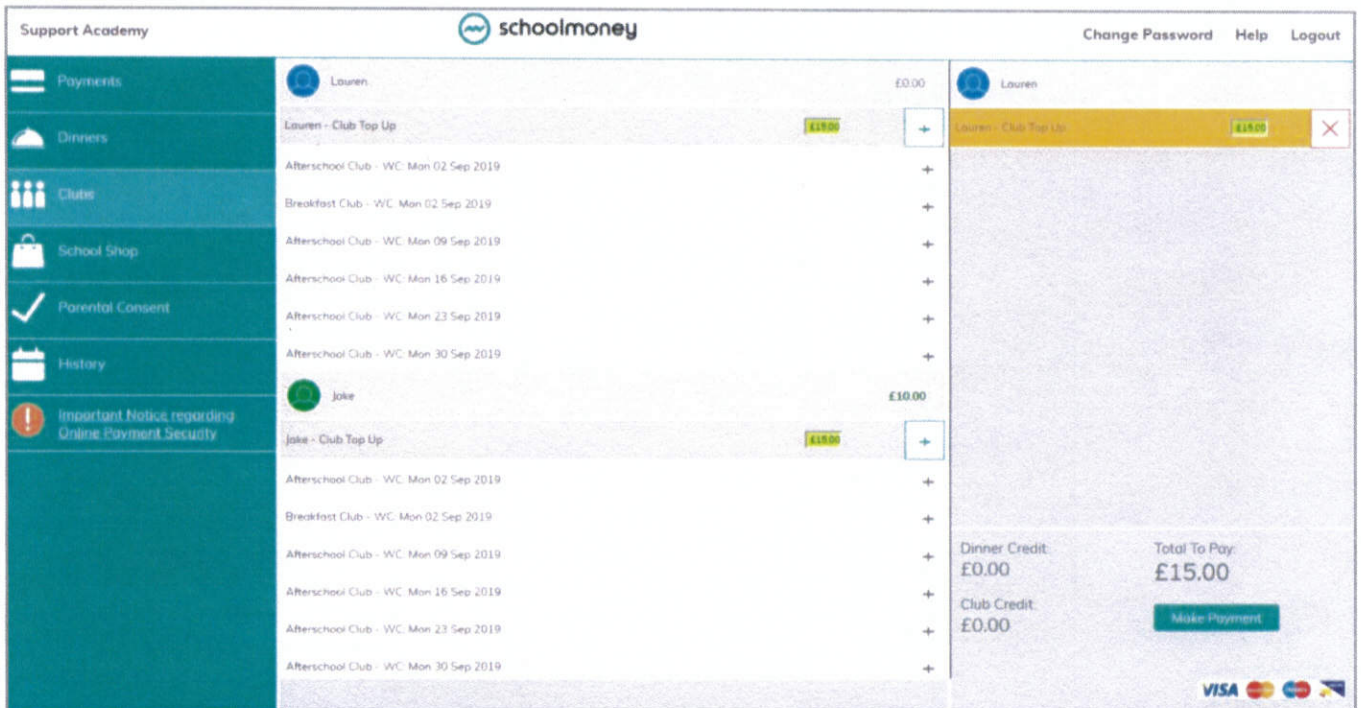
4.1 Club Top Up

If your school asks you to top up your child's club account then this will be found in the Club section of the options menu.



When you click on Clubs it will come up with a screen that shows your child's club balance with the option to top up below.

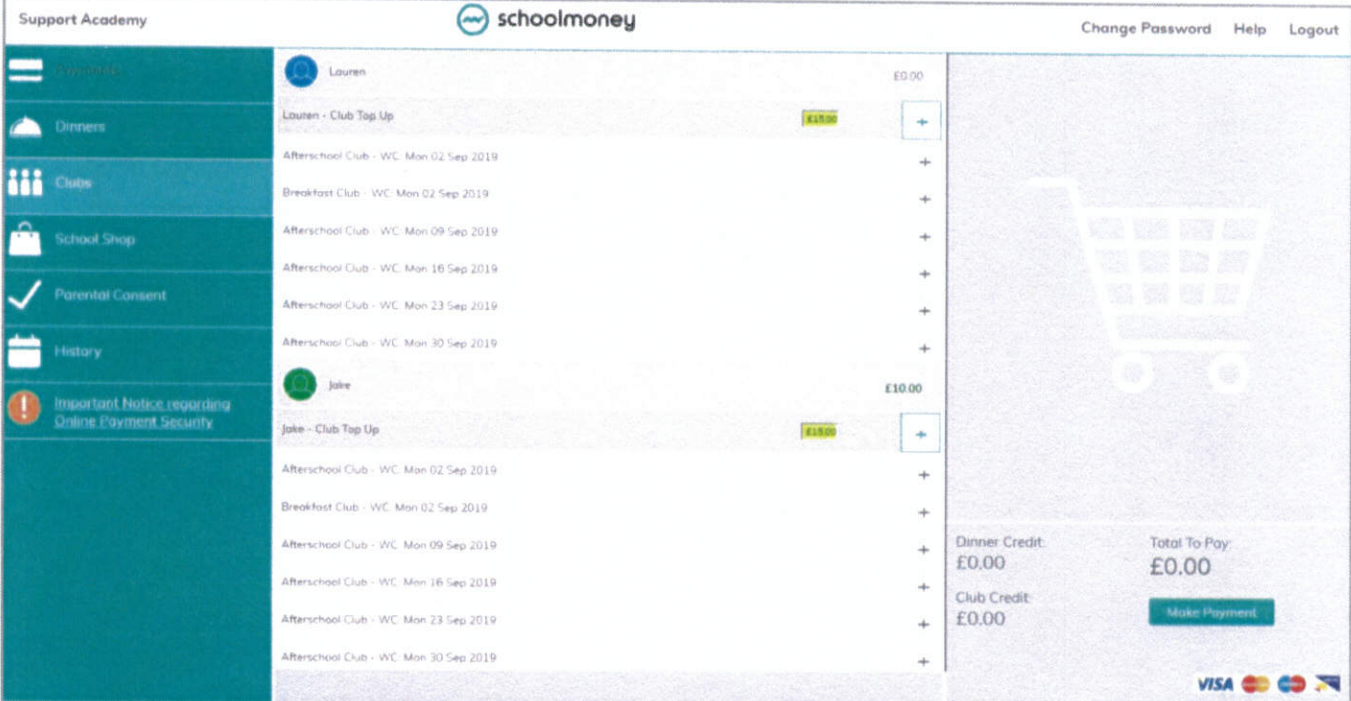
To top up, change the cost in the green box to the amount you would like to pay and click the + sign. This will add the cost to the total at the bottom of your screen, as well as your basket.



4.2 Club Bookings

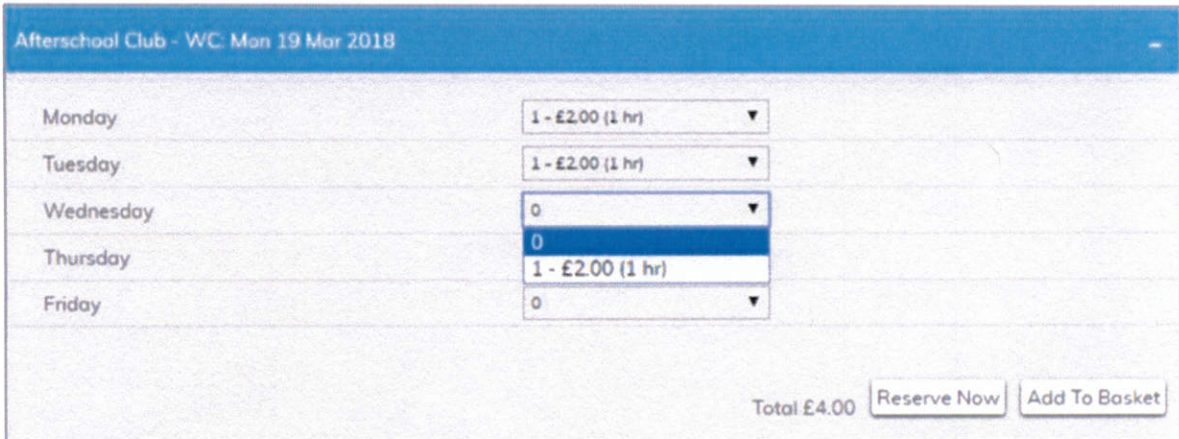
If your school asks you to pre-book your child's club sessions then this will be found in the Clubs section of the options menu.

Each club that is available to book will appear underneath your child's name and will be listed in date order. They appear on a week by week basis.



The screenshot shows the SchoolMoney interface for 'Support Academy'. It features a sidebar with navigation options: Payments, Dinners, Clubs, School Shop, Parental Consent, History, and an important notice. The main content area is divided into sections for two children: Lauren and Jake. Lauren's section shows a 'Club Top Up' for £4.00 and a list of 'Afterschool Club' sessions from Monday 02 Sep 2019 to Monday 30 Sep 2019, each with a '+' sign. Jake's section shows a 'Club Top Up' for £10.00 and a similar list of 'Afterschool Club' sessions. On the right, a shopping cart icon is displayed above a summary: 'Dinner Credit: £0.00', 'Club Credit: £0.00', and 'Total To Pay: £0.00'. A 'Make Payment' button is visible, along with logos for VISA, Mastercard, and American Express.

- Click on the + sign next to the week you would like to pre-book. This will open the booking and show you the days that are available
- Click on the drop down box next to the day you would like to book and choose the session you need



The screenshot shows the booking selection interface for 'Afterschool Club - WC: Mon 19 Mar 2018'. It displays a table with days of the week and dropdown menus for selecting the number of sessions and their cost. The dropdown for Thursday is currently open, showing '0' and '1 - £2.00 (1 hr)'. At the bottom right, there is a 'Total £4.00' and two buttons: 'Reserve Now' and 'Add To Basket'.

Day	Selection
Monday	1 - £2.00 (1 hr)
Tuesday	1 - £2.00 (1 hr)
Wednesday	0
Thursday	0 1 - £2.00 (1 hr)
Friday	0

- Once all sessions have been chosen, click 'Add to Basket' or if available and you do not want to pay yet, 'Reserve Now' in the bottom right hand corner.