



**BRETHERTON ENDOWED CE
PRIMARY SCHOOL**

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*“Learning together, growing together, achieving together, caring together
within our Christian family”*

Newsletter No. 1

10/10/18

Hello and welcome to our first newsletter.

We have been happily welcoming your children to The HUB, our new Out of School Club, and making lots of little tweaks and changes to make the provision a warm and friendly environment for your children to spend time in, before and after school. As you are no doubt aware, we now have a new home in the old Class 4 room which provides us with immediate access to Bretherton School’s fantastic outdoor provision. We have been taking full advantage of being outside, even with our ever changing weather.

Updates to administration.

If you make payments through CHILDCARE VOUCHER SCHEMES

We have registered The HUB with the Voucher Scheme companies that we are aware of for parents wishing to make payments. The majority of providers send an email to ourselves when parents have made payment which we can then credit to the relevant account on SchoolMoney. This can take 24 – 36 hours from the company and upto 5 days for the office to allocate, so please do not be concerned if it doesn’t show straight away.

Unfortunately the Government run scheme, **Childcare Choices**, does not let us know when payments have been made. This means that we will only find out what we have been paid when our monthly financial statement is received from Lancashire County Council which can delay it appearing on your account. To allocate your voucher payments to your school money account in a more timely way, would be for you to email a screen short of the transaction page and payment reference number to bursar@bretherton.lancs.sch.uk. Once this has been received we can allocate this payment to the relevant pupil on SchoolMoney.

Text reminders

As we are working with different timescales from the different voucher companies, we would like to outline our procedure for texts regarding school money.

Weekly texts will be sent on Mondays to inform parents that there has been activity on your account. These weekly texts are sent via the school money system automatically and are NOT necessarily indicating that you are in arrears. At this moment, we appreciate that some parents like paying weekly, monthly and some ad hoc as and when they want. We can accommodate this under this system as the texts are highlighting activity not arrears.

To clarify, even though weekly texts are sent, we will not chase unpaid fees unless the outstanding arrears totals more than 4 weeks by which time we would contact you to arrange a suitable and agreed time to clear the arrears.

Thank you for your understanding and we are looking to consult with parents next year regarding the frequency of invoicing to gather your views.

Look out for a letter this week offering some dates for 'The HUB Holiday Club' which we will offer within school holidays. If you would like to book on these, let me know as soon as possible as there are limited places available and we will be offering them to any child/ren in our locality.

What we are upto

We have been busy creating and have a 'Creation Wall' which we are filling with the children's lovely artwork and beneath it with 'models and makes'. They have contributed to a friendship wall and are taking an active role in choosing our activities.

With the help of the children telling us the type of food they like to eat, we are continuing to provide a sustaining breakfast for those attending before school. For after school club we have:

Munchie Mondays

Crackers, Toast, Cheese, Ham, Rice Cakes, Soft Cheese and Veg Sticks

Tropical Tuesdays

Pineapple, Peaches, Melon, Raisins, Bagels, Toast with Soft Cheese

Worldly Wednesdays

Pasta, Naan Bread and Poppadums, Prawn Crackers and Noodles and Fruit

Thrifty Thursdays

Beans, Spaghetti, Cheese on Toast, Fruit, Veg Sticks and Sandwiches (Ham and Cheese)

Frivolous Fridays

An eat up Feast from the week.

After the half term break we will be doing some junk modelling and other crafts with the children in preparation for Christmas and also to tie in with homework or subjects being taught in the classrooms. We would therefore ask if you could save up any big and medium boxes, kitchen towel rolls, bottle tops etc that we could use. Feel free to bring them in as and when you have them- but no later than 23rd November.

We hope that you and your children are happy with our provision. Thank you for using our core places and would ask that if you would like to book any more sessions, to let us know as soon as you can, at least a week before. We will try our best to offer ad hoc places as we know that occasionally extra help is needed so if you require any last minute cover, text or ring me to book the place.

We are also always looking for ways to improve and make it even better for the children who attend, therefore we would ask if you have any comments, concerns or suggestions please let us know.